

Lesson Plan

Name of the Associate Professor..... Dr. Manoj Kumar

Class and Section: M.Com - Ist Sem Session..... 2023-24

Subject: Quant. Tech. for: Managerial Decision

July- Agu.2023	Quantitative techniques: an introduction to quantitative technique, classification of quantitative techniques, role / uses of quantitative techniques in business and industry. their functions, their functions, their scope and limitation of quantities technique. Hypotheses testing : types of hypotheses, level of significance, type I and type II errors, one-tailed and two tailed test, power of test, critical value.
Sep.2023	Large sample tests; test of significance for attributes (proportion ) for difference in mean of two independent means and correlation, Small sample tests; assumptions and applications-t test, z-test, f-test,
Oct.2023	ANOVA: one way and two way; non-parametric tests sign test for paired observations, wilcoxon signs-rank tests, wald-wolfo-witz test, kruskal waltis test and the mann whitnesy u-test
Nov.2023	Chi-square test: assumptions, Application. Goodness of fit, independent of attributes As parametric test, test of homogeneity, additive property. Association of attributes: criterion of independence, consistency of data (two and three attributes).

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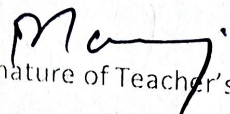
Lesson plan

Name of the Assistant/associate professor..... Dr. Manoj Kumar.....

Class and section M.Com - Ist Sem..... session 2023-24.....

Subject..... Principles & Practice of Management.....

Aug.2023	School Of Management Thought : Scientific , Process , Human Behavior And Social System School ; Decisions Theory School , Quantitative And System School Contingency Theory Of Management Managerial Skills . Managerial Functions Planning Concept .Objectives , Strategies . Planning Process . Decision Making .
Sep.2023	Organizing: Concept , Principles , Organization Structure , Formal And Informal Organizations ; Staffing : Meaning And Process , Sources Of Recruitment , Types Of Training . Training And Development . Motivation : Process Of Motivation ; Theories Of Motivation . Need Hierarchy Theory . Theory X and theory Y . two factor theory . Alderfer's ERG theory . McClelland's learned need theory ,victor vroom's expectancy theory , stacy adams equity theory .
Oct.2023	Leadership : concept ; leadership styles ; theories-trait theory , behavioral theory , fiedler's contingency theory ; harsey and Blanchard's situational theory : managerial grid ; likert's four systems of leadership . controlling -nature process . and techniques
Nov.2023	Interpersonal and organizational communication : concept of two-way communications ; communication process ; barriers to effective communication type of originations communication , improving communication , transactional analysis: concept transactions, ego states, implication in communication.

  
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Name of the Associate Professor..... Dr. Manoj Kumar.....

Class and Section: M-Com - 3rd Sem. Session..... 2023-24.....

Subject: Principals of Management (C&CBCS).....

July- Agu.2023	Nature Scope And Significance Of Management ; Process Of Management ; Management As An Art, Science And Profession ; Management And Administration ; Role Of Manager ; Principal Of Management ; Levels Of Management
Sep.2023	Planning : Meaning And Importance Of Planning; Process; Making Planning Effective; Type Of Planes; Decision Making : Concept, Nature, Type Of Decision , Process And Techniques , Creativity In Decision Making . Management By Objectives
Oct.2023	Organizing-Nature, Importance , Process And Principle Of Organizing Department Ion , Decentralization , Centralization , Delegation , Authority And Responsibility Relationship- Line , Staff And Functional ; Formal Vs. Informal Organizations . Directing : Concept , Nature And Importance
Nov.2023	Leadership : Meaning , Importance And Characteristics Of A Good Leader , Trait Theories , Managerial Grid , Robert House Theory , Path Goal Theory , Blake & Mouton Theory , Control: Nature , Process And Significance , Control Methods : Pre-Action Control , Steering Control And Post-Action Control , Control Techniques

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Name of the Associate Professor..... Dr. Manoj Kumar .....

Class and Section: B. Com - Final Year Session..... 2023-24 .....

Subject:..... Principals of Management (CBCS) .....

July- Agu.2023	Nature Scope And Significance Of Management ; Process Of Management ; Management As An Art, Science And Profession ; Management And Administration ; Role Of Manager ; Principals Of Management ; Levels Of Management
Sep.2023	Planning : Meaning And Importance Of Planning; Process; Making Planning Effective; Type Of Planes; Decision Making : Concept, Nature, Type Of Decision , Process And Techniques , Creativity In Decision Making . Management By Objectives
Oct.2023	Organizing-Nature, Importance , Process And Principle Of Organizing Department In , Decentralization , Centralization , Delegation , Authority And Responsibility Relationship- Line , Staff And Functional ; Formal Vs. Informal Organizations . Directing : Concept , Nature And Importance
Nov.2023	Leadership : Meaning , Importance And Characteristics Of A Good Leader , Trait Theories , Managerial Grid , Robert House Theory , Path Goal Theory , Blake & Mouton Theory , Control: Nature , Process And Significance , Control Methods : Pre-Action Control , Steering Control And Post-Action Control , Control Techniques

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Name of the Assistant/associate professor..... DR. MANOJ KUMAR

Class and section ..... B. Com - Ist Sem ..... session ..... 2023-24

Subject..... Bus. Stat.

July.2023	Introduction Of Statistics :Origin, Development, Definition, Scope, Uses And Limitations. Collection, Classification And Tabulation Of Primary And Secondary Data. Presentation Of Data: Diagrammatic And Graphical Presentation Of Data-Bar, Rectangular And Circular Diagrams; Histogram , Frequency Polygon, Ogives, Stem And Leaf Diagram And Box Plots .
Aug- Sep 2023	Central Tendency And Partition Values; Concept And Measures Of Central Tendency- Arithmetic, Geometric, Harmonic And Weighted Average Mean, Median, Mode, Quartiles, Deciles , Percentiles. Measures Of Dispersion: Concept And Its Absolute As Well As Relative Measures- Range, Standard Deviation, Variance And Coefficient Of Variance.
Oct.2023	Moments, Skewness And Kurtosis: Moments About Any Point And About Mean And The Relationship Between Them, Sheppard's Corrections For Moments, Concept Of Symmetrical Distribution And Skewness, Measures And Co-Efficient Of Skewness, Concept Of Kurtosis And Its Measures .
Nov.2023	Correlation: Concept , Scatter Diagram, Karl Pearson's Co-Efficient Of Correlation And Its Properties, Spearman's Rank Correlation, Concurrent Deviation Method, Coefficient Of Determination, Probable Error. Regression: Meaning And Definition, Difference Between Correlation And Regression, Principle Of Least Squares And Fitting Of A Line Of Best To Be Given Data, Regression Lines, Properties Of Regression Co-Efficient And Regression Lines, Standard Error Of Estimate, Co- Efficient Of Determination.

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## Lesson Plan

Name of the Assistant Professor: Dr. Manoj Kumar

Name of the Department: Commerce

Class and Section: M.com 4<sup>th</sup> semester

Subject: Strategic Management (MCM 2204)

Month	Topic
Jan 24	Concept and role of corporate strategy, Establishment of strategic Intent, Environment and organizational appraisal.
Feb 24	Strategic Formulation, Strategic analysis & choice: Corporate level strategies, Business level Strategies & tactics, Strategic Analysis & choice.
March 24	Strategic Implementation, Organizational design and changes, behavioural Implementation, Functional Implementation.
April 24	Strategic Evaluation and Control, Assignment

  
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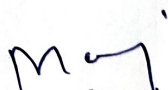
Name of the Assistant Professor: Dr. Manoj Kumar

Name of the Department: Commerce

Class and Section: M.com 2<sup>nd</sup> semester

Paper : Statistical Analysis for Business

Month	Topic
Jan 24	Probability theory, concept and different approaches, Probability Distribution, Binomial, Poisson Distribution, Continuous probability distribution . Class test, Assignment
Feb 24	Linear Programming and Network Analysis, Correlation and Regression. Class test, Assignment.
March 24	Time Series Component, Model and trend analysis. Class test, Assignment
April 24	Class test, Assignment, Revision, Doubt class

  
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### Lesson Plan

Name of the Faculty : Dr Manoj Kumar  
Class : B. Com  
Semester : 6<sup>th</sup> Sem  
Subject : Auditing

Lectures	Topics(including assignment and test)
Jan 24	Auditing: Meaning, objectives, importance and types of Auditing. Audit Process: internal control, internal check & internal audit, audit programmer. Class test, Assignment
Feb 24	Audit Procedure: Routine checking, vouching, verification & valuation of assets & liabilities. class test, Assignment
March 24	Audit of Public Company: Qualification, Appointment of company Auditors, their powers, duties and liabilities, Audit of depreciation and reserves, Divisible profits & dividends. Class test, Assignment
April 24	Audit Report and Investigation Audit Report: Meaning, objectives, contents and types. Investigation: Meaning, Nature and objectives. Class test, Assignment, Revision

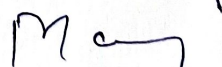
  
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## Lesson Plan

Name of the Faculty : Dr Manoj Kumar  
Class : M. Com  
Semester : 2<sup>nd</sup> Sem  
Subject : Auditing

Lectures	Topics(including assignment and test)
Jan 24	Auditing: Meaning, objectives, importance and types of Auditing. Audit Process: internal control, internal check & internal audit, audit programmer. Class test, Assignment
Feb 24	Audit Procedure: Routine checking, vouching, verification & valuation of assets & liabilities. class test, Assignment
March 24	Company Auditor: Qualifications and disqualifications, appointments, rotation, removal, remuneration, rights and duties, liabilities of statutory auditors under the companies act 2013. Audit Report: meaning, objectives, contents and types. Class test, Assignment
April 24	Investigation: meaning, nature & objectives. Special areas of Audit: Cost Audit, Tax audit and management audit. Recent trends in auditing. Basic consideration of auditing in EDP environment, relevant auditing and assurance standards (AASs). Class test, Assignment, Revision

  
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Name of the Associate Professor..... Dr. Manoj Kumar

Class and Section: B.Com. 2<sup>nd</sup> Sem. Session..... 2023-24

Subject:..... Bus. Stat.

Jun.2024	Index Numbers:- Meaning , Type And Uses; Methods Of Constructing Price And Quantity Indices (Simple-And Aggregate); Tests Of Adequacy; Chain-Base Index Number, Base Shifting, Splicing And Deflating; Problem In Constructing Index Number; Consumer Price Index,
Feb.2024	Analysis Of Time Series: Concept Causes Of Variations In Time Series Data; Components Of A Time Series Decomposition: Additive And Multiplicative Models: Determination Of Trend. Moving Averages Method And Method Of Least Squares (Including Liner Second Degree, Parabolic And Exponential Trend); Computation Of Seasonal Indices By Simple Averages, Ratio To Trend To Moving Average And Link Relative Methods,
Mar.2024	Sampling Quality Control: Concept: And Sampling Methods, Population, Sampling Vs. Census Method, Sampling Methods, Size Of Sample, Systematic And Non-Systematic Errors.
Apr.2024	Statistical Quality Control: Concept Importance, Control Charts, Type Of Control Charts, Setting Up A Control Procedure, Benefits and Limitations; Acceptance.

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